

UMWUG Conference ROSEVILLE, MN Oct 29, 2013 1-2 pm

Ex Libris & Public Libraries

What they expect!

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Overview

- What makes public libraries different from other libraries
- Review of library automation marketplace
- Key requirements of an ILS from a public library perspective
- Aleph work-arounds
- The Future
- Next step?



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Public Libraries are Unique

 What make public libraries different from other libraries

- Volume of transactions
- Variety of patrons
- Range of Services
- Historical needs



Public Library Offerings

- Career Assistance
- PCs & the Internet (Wi-Fi)
- Computer Classes
- Meeting Rooms
- Movies, Music, Books, Kits, Artwork, eBooks, etc
- Children's Programs
- Literacy
- Local History
- Specialized Collections
- Tax Help
- Outreach Services

Review of library automation marketplace

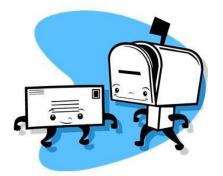
• ODIN began process in 2012



- Use of surveys
- Evaluation of Alma NDSU has implemented & is in production
- Will single or multiple platforms work best for consortia needs?
- Requirements of a future Integrated Library System
- Customer Service is a high priority
- Final report target is scheduled for May/June 2014

Workflow

- Evaluation of why things are done a certain way
 - Is process cost-effective?
 - Is process time-saving?
- What would prompt a change in workflow
- Logic should be applied to all workflow decisions



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Key requirements of an ILS

• At the very least....



- Ease of Use
- Individuality within a consortium
- Speed
- Flexibility
- Retention of data for historical purposes

Circulation Needs

Essential Patron Functions



- Ability to enter single patron records quickly
 - The current 3-4 screens just don't cut it
- Ability to enter and/or link guardian information for minor children under a certain age (say 16)
 - Certainly not easy in Aleph
- Information entered into a field should immediately populate every other field that is connected to a particular patron or set of screens (especially if that record is new)
- Display of a patron should bring up "all" accounts connected to that patron
 - Individual account <u>AND</u>
 - Guardian accounts

Circulation Needs

Essential Item Functions



- Lost items should not display in catalog to patrons
- Option to suppress individual copies in catalog
- Show ILL button only if no copies of title are available
- Ability to put a hold on multiple volumes at one time
- Ability to reset a hold <u>AND</u> print letter a second time

Search Needs

Essential Search Functions



- Boolean searching should be optional
- Customizable library jargon
 - "Did you mean?"
 - "What are you looking for?"
 - "Checked out"
- Less white space

Fine Structure Needs Essential Functions



- Ability to see finalized and accruing fines on same screen
- Consistent due dates so midnight can work correctly
- Ability to set different fines and fine options

Item Return Needs Essential Functions



- Backdating should not expire until reset
- Reshelving should be based on real time, not backdating time
- Ability to set different fines and fine options

Cash Accounting

- Integration with remote payment systems such as VeriSign
- Ability to reconcile more than one cash drawer



Technical Services Specific

- Patron Driven Acquisitions with ability to place hold on item for patron
- Ability to push ILL request information into Patron Driven Acquisitions so it may be reviewed for possible purchase
- Scan SICI information
- Rush Processing Process without using Acquisitions



Interlibrary Loan



- Active Request from time the patron requests to the time patron returns items
- Limit requests by patron status
- Blocked patrons should "not" be able to request ILL items
- Patrons should 'not' be able to order any item owned by library unless item is in 'certain' items statuses such as Lost, Missing, etc
- Staff should be able to flag and send items to Patron Driven Acquisitions at click of a button
 - If item is not able to be gotten via ILL
- Customizable help information per branch of a public library

Reporting Specific



- Easily Customizable notices without use of xml
- Changes to notices should stick regardless of updates to software
- Excel Compatible
 - Preferably with click of button
- Complete information concerning the patron on each notice
 - Loans, Fines, Interlibrary Loans, Holds, etc
- Notices should indicate Primary Home Library along with other library information on each notice if branches exist

Reporting Needs

STATISTICS on COLLECTION

- By location
- By collection
- By format
- By material type
- Items added/ deleted by date
- By publication date
- Missing/Paid /Damaged/other statuses
- Item counts by location, collection and call number
- Last return date
- Number of total loans by location and collection
- Items in high demand

STATISTICS on USAGE

- By location
- By collection
- By format
- By material type
- By date
- By hour and date
- By patron status
- By item status
- By call number



Reporting Needs PATRON INFORMATION

- By expired and active patron status
- By zip code
- By gender
- By home library
- New patrons added by date



OTHER

- Cash Reports
 - By amount owed
 - By Date
 - Cash receipts by location and date
 - Waived cash
- Loan Reports by location & patron status, including:
 - Active loans
 - Lost items

Specific Reports Needed

- Reports of cash transactions and totals by date range and location.
 - Transactions need to be separated by library branch.
 - Transactions need to be divided by cash & credit card pymts
- Reports of credit cards transactions and totals by date range and location.
- A report of fines/fees that are waived
- Ongoing statistical tracking for Circulation.
- Ongoing statistical tracking for Interlibrary Loan.



Special Needs



- Patron Flags on site & stock email
- Clickable email option where staff may fill out who to send to; subject & body of message
- Way to associate items to patrons WITHOUT being an active loan yet remains a liability so patron doesn't delete
- Multiple, weighted temporary statuses (item process status)
 - Example 1 in Display Status to patron but Item Mix-Up to staff so that when missing part comes back, staff know it goes to display
 - Example 2 in Mending to patron but Display to staff so that when out of mending, staff know it goes to display
- Option for a collection to be "floating" and take option off so collection is "stationary" again

Miscellaneous

Essential Functions

- Re-Order flagging
- Temporary password override
- How to do an override
- Renewals
- How to go into back-up mode



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Aleph work-arounds

(more detail in the UMWUG sessions: "Services that Enhance Public Library Workflows" and "Finding a Better Way")



- Deleting items added item process status to custom-45 to aid in figuring out which items to delete via item-11
- Custom Reports for Evaluation (ex. Item usage statistics)
- Holds & Outstanding Holds (added pick-up location to cir-11)
- Cash reporting to reconcile cash drawers with funds received (cust-34 in combination with cust-74)
- Most ILL reports
- Set item process status on Billed LOST loans so they can be suppressed in the opac using cust-40

Deleting Items

- Added item process status to custom-45 to aid in figuring out which items to mark for deletion in item-11
- Item-11 is used for periodical deletions at end of the year.
 - For example, in Dec 2013, a public library may delete all of 2011 (with the exception of items with process statuses Archive, Suppressed in OPAC, and Paid).
- Procedure
 - Run a cust-45 for each periodical collection & include all sublibraries.
 - Enter the 'less than' date as the year prior to the one being deleted.
 - Enter the 'greater than' date as an earlier date. (2000 is a good date to use for ODIN as it catches any old items that may still be hanging around).
 - Put the results in Excel and delete any lines for items that should NOT be deleted -- this is where the item process status column is helpful.
 - Save the file that now contains only items to be deleted.
 - File is sent to ODIN Office for processing with cir-11
- ODIN concatenates the items to be deleted & places file in the library's xxx50 scratch directory.
- ODIN then runs cir-11 in non-update mode for librarian to check
- ODIN then runs cir-11 in update mode and deletes all the items in the file (leaving BIBs & HOLs unless it's the last item being deleted)

Custom Reports for Evaluation

• The cust-05

- some libraries run via joblist on the 1st of every month
- Able to input time period and sub-divisions
 - by collection then by item status, then by material type
- used to compile circulation statistics for board reports. It counts simple loans, returns and renewals.
- used to compile statistics on returns of items not on loan to get an idea, for example, of how many magazines are browsed during a specific time period by patrons in the library.

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Circulation Transactions (cust-05) between 20090101 and 20110101

11

			Creating New ILL Request	Simple Loan	Reading Room Loan	Offline Loan	Advance Booking Loan	Routing List Loan	ILL Loan	Transfer Loan	Remote Storage Loan	Delete loan	Maintance loan	Return
COLLECT	ITEMSTAT	MATERIAL	E-31	E-50	E-51	E-52	E-53	E-54	E-55	E-56	E-57	E-58	E-59	E-61
AUDF	25	BOOK CASST CDISC		10 53 236										8 56 234
	SubTotal			299										298
******* Total				299										298

Web Renewal E-6	PC Rene	ewal E-63	Batch Renewal E-64	Item Declared Lost E-65	Item Claimed Returned E-66	Expand Hold Req Available Item E-71	Non-Exp Hold Req Available Item E-72	Expand Hold Req Nonavail Item E-73	Non-Exp Hold Req Nonavail Item E-74	Reserve Advance Booking Item E-75	In-house Use E-80	Photocopy Request E-81	Return of Item Not on Loan E-82	Received at Pickup Location E-96
	1 	24 66 90											10 10 16	
	1	90											16	
PBFIC	25	BOOK		2,051									2,016	
	SubTotal			2,051									2,016	

Total				2,051									2,016	
	25	BOOK		23									23	
	SubTotal			23									23	=

Total				23									23	
G.Total				24,240					4		8		24,045	32

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Custom Reports for Evaluation

- Many statistics about the collection (including number of loans for fiction) are pulled from ret-adm-01 (General retrieval form).
- Item-05 (Shelf list) also provides number of loans for non-fiction)
- Cust-01 (Collection statistics)

ret_adm_01

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10/09/2013

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general-retrieval-form-02

General Retrieval Form

Sorted By:

Call Number

Call No.	Barcode	Collection	Author	Title	Description	Year Published	Open Date	Last Returned Date	# Loans
F ADA	33158000026655	Fiction	Adams, Douglas, 1952-2001.	Life, the universe, and everything /		1982	04/17/2007		000
F ADA	33158000026713	Fiction	Adams, Douglas, 1952-2001.	The restaurant at the end of the universe /		1980	04/17/2007		000
F ADA	33158000026770	Fiction	Adams, Douglas, 1952-2001.	The long dark tea-time of the soul /		1988	04/17/2007		000
F ADA	33158000026838	Fiction	Adams. Douglas. 1952-2001.	So long, and thanks for all the fish /		1984	04/17/2007		000

Item_05

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10/09/2013 shelf-list-04	1
shelf-list-04	

Shelf List

Call No	Barcode	Item Process Status	Collection	Author	Title	Description	Year Published	Open Date	Date Last Returned	Process Status Date	# Loans
001.64 SPI	3315800000627	Mending	Nonfiction	Spicer-Jacobson, Ellen Sue.	Computer ease : a beginner's guide to personal computing /		2000	03/02/2007	03/09/2012	07/02/2013	004
001.9 MYS	33158000000494	Mending	Nonfiction	Marshall, Richard.	Mysteries of the unexplained /		1982	03/02/2007	03/08/2012	07/02/2013	003
001.9 MYS	3315800000551	Not in process	Nonfiction	Time-Life Books.	Mysterious creatures /		1988	03/05/2007	01/25/2012		002
001.9 STR	33158000000676	Not in process	Nonfiction		Strange stories, amazing facts : stories that are bizarre, unusual, odd, astonishing, and often incr		1976	03/02/2007	02/09/2012		001
001.9 UFO	3315800000254	Not in process	Nonfiction	Time-Life Books.	The UFO phenomenon /		1988	06/27/2007	01/25/2012		003
001.9 UNS	3315800000619	Not in process	Nonfiction	Reader's Digest Association.	Unsolved mysteries of the past.		1991	06/27/2007			000
004.16 COM	33158000213360	Not in process		United States. Small Business Administration.	Computing 1.		2008	10/11/2010	11/16/2011	10/11/2010	003
004.6 GAT	33158000178779	Not in process	Nonfiction	Gates, Bill, 1955-	The road ahead /		1995	09/15/2008			000
005.4 HAR	3315800000023	Not in process	Nonfiction	Harvey, Greg.	Windows 3.1 for dummies quick reference /		1994	03/02/2007	11/03/2008		002
005.54 HAK	33158000237161	Not in process	Nonfiction	Hakola, Trisha	Microsoft Excel 2007.Level 1 of 3 /		2007	05/01/2012		05/01/2012	000

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AUDJF 5 5 AUDNF 106 106 AVFIC 874 885 AVNF 182 206 BDBK 206 215 CFIC 2,305 2,420 ENONF 920 948 FICT 4,420 4,443 ELL 8 8 VFIC 2,913 3,003 UNONF 1,057 1,087 VIT 9 9 LPFIC 435 438 LPNF 57 57 IDFIC 63 64 IDNF 321 353 IONFI 3,657 3,706
AVFIC 874 885 AVNF 182 206 BDBK 206 215 CFIC 2,305 2,420 ENONF 920 948 FICT 4,420 4,443 CLL 8 8 FFIC 2,913 3,003 JNONF 1,057 1,087 KIT 9 9 LPFIC 435 438 LPNF 57 57 IDFIC 63 64 IDNF 321 353
AVNF 182 206 BDBK 206 215 EFIC 2,305 2,420 ENONF 920 948 FICT 4,420 4,443 ELL 8 8 FFIC 2,913 3,003 INONF 1,057 1,087 KIT 9 9 LPFIC 435 438 LPNF 57 57 IDFIC 63 64 IDNF 321 353
BDBK 206 215 EFIC 2,305 2,420 ENONF 920 948 FICT 4,420 4,443 ELL 8 8 JFIC 2,913 3,003 INONF 1,057 1,087 KIT 9 9 LPFIC 435 438 LPNF 57 57 IDFIC 63 64 IDNF 321 353
CFIC 2,305 2,420 CNONF 920 948 FICT 4,420 4,443 CLL 8 8 JFIC 2,913 3,003 JNONF 1,057 1,087 LT 9 9 JPFIC 435 438 LPNF 57 57 IDFIC 63 64 IDNF 321 353
SUNDRF 920 948 FICT 4,420 4,443 ELL 8 8 JFIC 2,913 3,003 JNONF 1,057 1,087 LTT 9 9 LPFIC 435 438 LPNF 57 57 IDFIC 63 64 IDNF 321 353
FICT 4,420 4,443 ELL 8 8 JFIC 2,913 3,003 JNONF 1,057 1,087 KIT 9 9 LPFIC 435 438 LPNF 57 57 IDFIC 63 64 IDNF 321 353
ILL 8 8 JFIC 2,913 3,003 JNONF 1,057 1,087 XIT 9 9 JPFIC 435 438 JPNF 57 57 IDFIC 63 64 JDNF 321 353
JFIC 2,913 3,003 JNONF 1,057 1,087 JIT 9 9 JEFIC 435 438 JENF 57 57 IDFIC 63 64 JIDNF 321 353
JNONF 1,057 1,087 KIT 9 9 PFIC 435 438 PNF 57 57 IDFIC 63 64 IDNF 321 353
XIT 9 9 LPFIC 435 438 LPNF 57 57 IDFIC 63 64 IDNF 321 353
APFIC 435 438 APNF 57 57 IDFIC 63 64 IDNF 321 353
JPNF 57 57 IDFIC 63 64 IDNF 321 353
IDFIC 63 64 IDNF 321 353
IDNF 321 353
IONFI 3,657 3,706
PBFIC 2,568 2,577
PBNF 93 93
REF 19 86
Cotals 20,486 20,977

Custom Reports for Evaluation

- Some other custom reports used frequently:
 - Cust-27 (Circulation by date/hour) to determine what the busiest days and times are for staffing purposes.
 - Cust-13 (Item count on a specific date) and Cust-20 (Circulation statistics) to determine item turnover rates.
 - Cust-15 (Patron count based on expiration date)
 - Cust-17 (New patrons by open date)
 - Custom-403 (Patrons owing money-more than a specific amount) together with Cash-06 (Notices to patrons owing money) for a quarterly list of patrons with fines of \$150 and more to send to a collection agency.

Circulation Statistics by Date/Hour (cust-27) 20111001 - 20120101

Sub- Library	Date		Loans	Renewals	Hold	ls	Returns		cust	-27
LEAMA	20111001		2	0		1	4		C 0 5 1	~ /
	20111001	10	21	2		ō	9			
		11	21	0		1	4			
		12	8	0		1	4			
	20111003	08	0	0		0	7			
		09	16	0		0	0			
		10	10	0		1	38			
		11	6	0		1	11			
		12	23	1		0	20			
		13	7	1		0	14			
		14	13	0		0	13			
		15	13	0		0	14			
		16	26	0		0	23			
		17	13 6	0		0	1			
		18	6	0		U	23			
	20111004	09	11	1		1	65			
		10	52	4		1	15			
		11		-	TO	^	10 1	v	v	11
		12			17		17	1	0	13
		13			18		2	0	0	3
		14		20111230	08		0	0	0	3
		15		20111230	09		13	ŏ	õ	6
		16			10		14	0	0	6
		17			11		0	0	0	1
		18			12		16	0	0	11
	00111005	0.0			13		0	0	0	3
	20111005	10			14		12	0	0	11
		10			15		20	0	4	3
		12		00111021	0.0		0	0	0	0
		13		20111231	11		0 3	0	0	9
		14			12		7	0	0	2
		15			12		,	0	0	2
		16	******	******						
		17	sum				8,612	863	214	8,922
	20111006	08								
	20111000	09								
		10	TOTAL C	irc Stats f	for Subl	Lib	rary: ALL	20111001 -	20120101	
		11								
		12			TOTAL		TOTAL	TOTAL		
		13	LO3	ans Rene			Holds	Returns		
		14 15	8,0					8,922		
		16								

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				*****	*****	*****	*****	*****	*****
***	*******	*****	*******		Statistics (c				
			Date - Collection (cust-13)			************	*****	*****	*****
***	******	*****	******	Sub-Library	: ALL				
Suk	-Library	: ALL		-	20110201 - 20	110301			
	of 20110					*****	*****	*****	*****
***	*****	*****	********	tab events	Kev:				
				31: New ILL	-				
Col	llection	Sub-Total		50: Simple	Loan				
				51: Reading	Room Loan	64: Batch Rene	ewal		
	ASS	299		52: Offline	Loan	65: Item Decla	ared Lost		
ACI		1,020				66: Item Claim			
	/ID	446	cust-13 &	54: Routing	List Loan	71: Hold Reque 72: Hold Reque	est, Availabl	le Item(Expansi	.on)
	ICT	4,817		55: ILL Loa	n	72: Hold Reque	est, Availabl	le Item(No Expa	nsion)
	JCD	22				73: Hold Reque			
	ONF	6,467	cust-20	57: Remote	Storage Loan	74: Hold Reque	est, Item Not	: Available(No	Expansion)
	/ER	108				75: Reserve Ad		ng Item	
APA		2,193				80: In-House U			
ARE		266		61: Return		81: Photocopy	-		
	rco	252				82: Return of			
	ASS	254			Renewal	96: Item Is Re			
DVI		363		********	******	************	***********	******	******
	FIC	4,878		0-11+		mat a 1			
	ASS	149		Collection	Event Type	Total			
JCI		72		LPFIC	82		4		
JD		344		NDNF	50		7		
	GRN	58		NDNF NDNF	61 63		18 5		
JFI		2,069		NDNF	82		2		
	JCD	38		NDREF PAPEZ	82 50		1 83		
	ONF	4,206		PAPEZ	61		85		
JPA		1,606		PAPEZ	63 82		11 6		
JRE		36		YAF	50		41		
	CO LD	50		YAF	61		34		
JVI		392		YAF YAF	63 74		8		
KIT		117		YAF	82		4		
	FIC	668		YAGRN YAGRN	50 61		1 4		
LPN		91 10		YAN	50		1		
LPS		335		YAPAP YAPAP	50 61		38 36		
	NE REF	335 49		YAPAP	63		36		
	PEZ	49 635		YAPAP	74		1		
YAA		635		YAPAP	82 50		1 112		
YAC		4			61		112		
YAL		378			63 82		5 10		
	GRN	378					10		
YAN		39		TOTAL Ci	rculation S	tatistics			
	PAP	411		Total		Total	Total	Total	
IAI	TAF .	411		Loans		Holds 71-74	Browse	Returns	
Tot	tal	33,176		50-59			80,82	61	
100	- ul	55,170		2,602	318	73	179	2,525	

cust-15

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		*
****	******	*
	Dased on Expiration Date (cust-15)	*
for: LEA **********	******	*
)110201 - 20110301	*
Patron Status	Sub-Total	
4.5		
15 46	1 23	
47	3	
48	14	
50	3	
Total	44	
		~
	Print Close Close A	

HomeLib

SubTotal

PS

Patron Count based on Open Date (cust-17)
for: LEA ************************************
Date Range: 19890101 - 20120101

Count

5,014

cust-17

1

1

20

8

7

1 ---36

5,111

CAVMA	64	1		

SubTotal		1		
CPLMA		1		

SubTotal		1		
DIVEL *******				
SubTotal		1		
			WLBMA	
DIVMA	64	1	*****	r
DI VMA *******		T	SubTotal	
SubTotal		1		
Subiotai		1		
LEAMA	15	72		
	26			
		2,410		
	47		*****	
	48	942	SubTotal	-
	49	205		
	50	377		
	51	40		
	61	38	Total	
	63	3		
	64	1		

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****** Patrons Owing Money - More than \$10 (cust-403) *****

Patron Id	Balance
LEA000001313	495.90
LEA000001313 LEA000000586	472.93
ID40630	427.00
LEAID1425	383.00
LEAID849	269.00
LEA000001742	221.98
LEA000000793	208.00
NDSUT	205.00
LEA000001494	187.70
LEA000001071	175.90
LEA000001603	175.90
LEAID1621	162.00
LEA000001592	159.00
LEA000000677	155.68
LEA000002283	153.95
LEA000001578	151.94
LEA000001941	147.00
LEA000001688	142.00
LEA000002192	132.98
ID19725	130.90
LEA000000936	127.42
LEA000001560	126.00
LEA000002144	126.00
LEAID1156	124.00
LEA000002015	124.00
LEAID979	120.00
ID32498	118.00
LEA000001218	117.00
LEA00000355	117.00
LEA000001924	114.00
LEA000002344	113.95
LEA000002265 LEA000001577	113.90 109.98
ID85446	109.98
LEAID295	108.00
LEAID295 LEAID912	108.00
LEA000002327	105.00
LEAID241	105.00
DETTERIE	100.00

cust-403

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LEAID882	15.00
ID30544	15.00
ID89895	15.00
LEA000001571	15.00
LEA000002173	15.00
LEAID1043	15.00
LEAID1499	15.00
LEAID190	15.00
LEAID271	15.00
LEAID507	15.00
LEAID512	15.00
LEAID526	15.00
LEAID65	15.00
LEAID706	15.00
LEAID864	15.00
ID18777	15.00
ID26749	15.00
ID10368	14.95
LEA000000673	14.95
LEA000001777	14.95
LEAID530	14.00
ID77261	14.00
LEA000001304	13.99
ID64986	13.00
ID82850	13.00
ID83941	13.00
LEAID893	13.00
LEA000001908	13.00
LEA000002107	13.00
LEAID762	13.00
ID24116	13.00
ID24779	12.00
ID24775 ID31868	12.00
ID61339	12.00
ID72066	12.00
ID76257	12.00
ID70237 ID84329	12.00
LEAID729	12.00
LEA000002045	12.00
LEA000002043	12.00
LEA000002335	12.00
LEAID1091	12.00
LEAID277	12.00
LEAID297	12.00
LEA000000639	12.00
LEA000001954	11.99
LEA000001954 LEA000002369	11.25
ID58333	11.00
LEAID589	11.00 11.00
LEAID1500	
LEAID288	11.00
LEA000001341	11.00

Holds/Outstanding Holds process -

pick-up location was added to cir-11

Outstanding holds:

- Patrons need to be allowed to place holds on available items.
- In some case, there may be branch pick-up locations for patrons or staff to choose from when placing the hold.
- The cir-11 (Outstanding Holds) service runs via the joblist
 - Some of our libraries run twice daily – once in the morning and once in the afternoon
 - If library has branches, this is also run for each branch
- Items on the 'picklist' are pulled from the shelves at each location and scanned so the item goes 'on hold'.
 - Items from each branch are shuttled to the correct pick-up location. Items are put on the hold shelf.
 - Items received from the branches are re-scanned at the correct pick-up location so they go on hold for the patron.
- All items are placed on the hold shelf at correct pick-up locations

Regular holds:

- Cir-06 runs via the joblist to determine what items on the hold shelf have reached the end of the hold period and need to be pulled from the shelf.
 - If library has branches, cir-06 is also ran for them
- Normally run daily!
- The service also deletes the hold automatically.
- Circ staff scan the items so they go on hold for the next patron if one is indicated in the report.
- Items on hold are shuttled to the correct pick-up location if branches exist

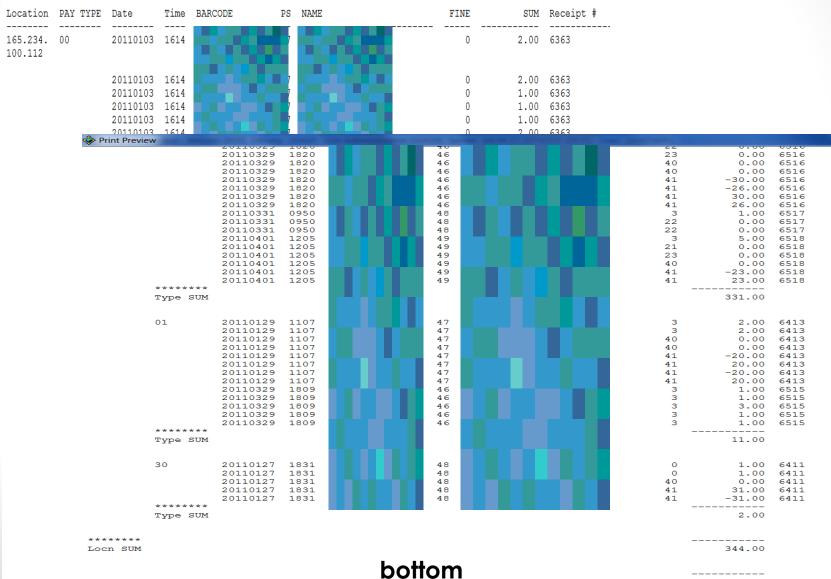
Cash Reporting – Reconciling Cash Drawers

- Use cust-34 in combination with cust-74
- The cust-34 Cash receipts by location and date range runs via joblist
 - Normally Monday through Friday (the Monday report includes Friday, Saturday and Sunday).
- Manually compare the total fine report to the actual cash and credit that is turned in from each location. A small variance is acceptable. If there is a larger variance then a cause must be determined
 - If more than one location, a workflow is determined
- The daily reports with reconciliation figures are kept on spreadsheets in case they every need to be produced
- The cust-74 (Cash waived by date range) also runs Monday through Friday via joblist
 - used internally to monitor the reasons that fines are waived
 - Staff are required to initial any fine waives
 - A group of unacceptable fine waives might result in an agenda item for future staff training sessions.

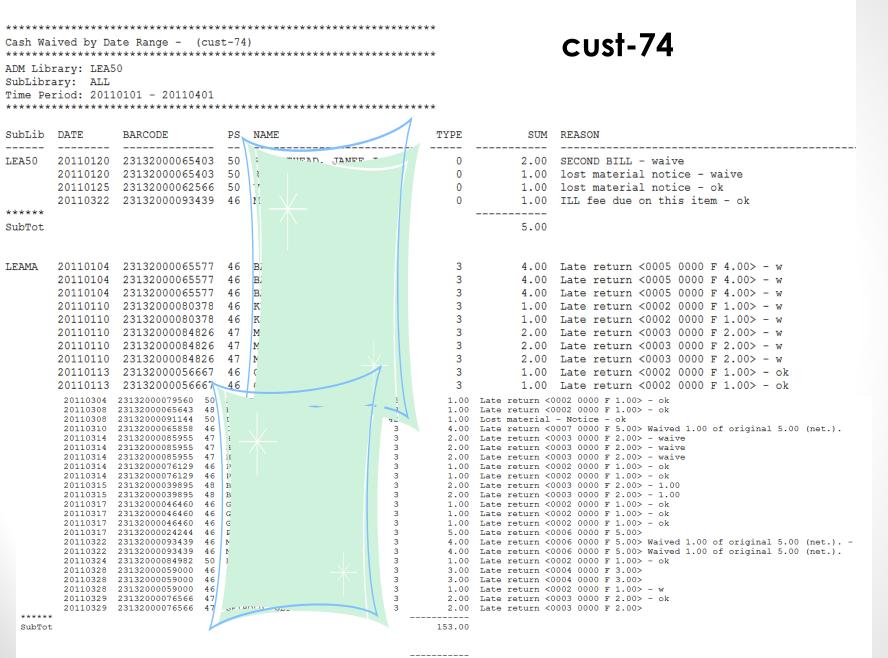
Cash Receipts by Location and Date Range - (cust-34) ****** top

cust-34

Location: ALL Date Range: 20110101 - 20110401 *************



Total



Custom ILL Reports

- ILL cust-78 (which includes media format types) is used to determine how long it takes an item to reach a patron from the time it was requested. This is primarily for determining staffing needs. It is also used for a count of requested items by media type.
- ILL cust-43 is run quarterly to determine if any items are in such demand that they should be purchased.



Print Preview

cust-78

Requested Media	Count	Average
L-AUDIO	58	2.172
L-PRINTED	688	2.612
L-VIDEO	14	3.571

Requested Media	Count	Average
Totals	760	2.596

cust-43

Print Preview

ILL Items Borrowe		han once ************************************	**			
Dates: 20110101 to 20110401 ********************************						
ISBN	Count	Title	Author			
0375502238	7	Blessings : a novel / Anna Quindlen.	Quindlen, Anna.			
0974637009	7	Waiting for white horses : a novel / Nat	Jorgenson, Nathan.			
0688170528	4	The pact : a love story / Jodi Picoult.	Picoult, Jodi, 1966-			
0679419810	3	Strip tease : a novel / by Carl Hiaasen.	Hiaasen, Carl.			
	2	GLORY IN DEATH.	ROBB, J D			

5 rows selected.

Open Mic



The Future



- Seek more efficient workflow strategies
- Lower ILS cost-of-ownership
- Evaluate & Improve customer experience
- Streamline repetitive processes
- Educate ILS vendors on public library needs
- For ODIN, complete ILS survey

Next Step

- Ensure the best customer experience always
- Provide the services the customer expects
- Convince Ex Libris that public libraries are in the marketplace and deserve attention



Thank You! Ellen Kotrba <u>ellen.kotrba@ndus.edu</u>



Happy Halloween