

ELUNA Steering Committee Public Summary

April 2, 2025 / 3:00 – 5:00pm (EST)

Attending:

Jason Griffith, Kirsten Clark, Ryan Edwards, Karen Glover, Lori Hilterbrand, Allen Jones, Ellen Jones, Laura Morse, Tabitha Ochtera, David Schuster

Regrets: Holli Kubly, John Greer

Agenda:

- Welcome and Chair Updates (Griffith)
 - Smartsheet was reviewed and updated including draft Aha Standardization Document and ELUNA three-year budget project.
 - Now that we have finished the 3-year projection, the Steering Committee should review the membership models when we meet in person in Atlanta.
 - Leganto ballot issues in Electionbuddy were discussed with about half of the Leganto ELUNA institutions not getting a Leganto ballot. A. Jones follow up on re-sending the voting emails to those institutions rather than restarting the entire voting process, since it is close to the original timeline. He will ask the Leganto WGs to extend the voting period by one week.
 - Document Advisory Group: Griffith followed up with the suggested members from last month's ELUNA Steering Committee discussion and after discussion with D. Allen. Four people agreed to join the group.
 - Shared Software Agreement: Griffith talked with D. Allen and they will be meeting to discuss review then set up a meeting with the ELUNA and IGeLU review teams to reconcile the reviews.
 - The Community Survey Group has reviewed the feedback and should have a summary document for the Steering Committee at the May meeting. The results will be shared with members at the June conference.
- New Business Items:
 - Call for agenda items for ELUNA SC/Ex Libris Management Meeting at ELUNA AM (Griffith)
 - Several topics were added to the draft agenda and Griffith will follow up with Ex Libris Management.
 - Microsoft Office 365 / Google Workspace (Griffith)
 - ELUNA documents will need to be hosted on a different account soon.

- A Shared Drive Selection Group including E. Jones, Griffith, Greer, Edwards, and Morse will review extending our Office 365 access for a year and develop recommendation on whether we stay with Microsoft Office or move to another option such as Google Workspace. The recommendation should be completed by the the November Retreat.
 - Voyager Working Group (Griffith)
 - The Voyager Project Manager has left, and nobody has been put in their place. The Steering Committee discussed the situation with Griffith and D. Allen bringing up at the upcoming chairs/Ex Libris Management meeting then determine the next steps.
 - Preliminary review of Document Repository (Morse)
 - Morse presented a brief outline of documents, but further discussion was tabled until the November ELUNA Steering Committee retreat and the recommendations from the Shared Drive Selection Group
- Ongoing Business Items
 - Education Updates (Morse)
 - The Steering Committee discussed messages to send out as attendance is lower at this point than last year.
 - Additional messages will be sent out to highlight reasons to attend.