

ELUNA Steering Meeting Agenda & Minutes

August 5, 2026 / 3:00 – 5:00pm (EST)

Attending:

Jason Griffith, Kirsten Clark, Ryan Edwards, Lori Hilterbrand, Allen Jones, Ellen Jones, Kun Lin, Dean Lingley, Jennifer Matthews, Jamen McGranahan, Sara Margaret Rizzo, Sakuna Saengow

Regrets: Laura Morse, Tabitha Ochtera

Agenda:

- Welcome and Chair Updates (Griffith)
 - Smartsheet Review completed
- Previous Business Items:
 - Alma Specto Starter ToR (McGranahan) discussion of name change and Terms of Reference update. There are 3 Specto products and eventually will have to be updated in Aha!, but not now. Waiting for more information on enhancement process prior to name change. Can be renamed in ELUNA products list and WildApricot from Alma-D to Alma-D/Specto.
 - **Action item:** Standing Committee to review Alma Specto Starter Terms of Reference by 8/14
 - ELUNA Website discussion (Lingley & Griffith)-Standing committee reviews Claude AI website mockup created by Lingley and reviewing quote from external website designer. Will continue to review external website proposal and will make a decision on accepting website proposal to redesign ELUNA website by next meeting. Will require that web designer provide testing environment during development to review work.
 - Jason, Kirsten and Tabitha reviewing content of current website and assessing retention policy of old posts and content.
 - Kirsten, Tabitha and Jason are discussing the content of the website and considering retention policy (there is old membership information, news, and job postings going back years that could be cleaned up).
 - **Decision:** SC votes not to use AI for website redesign. Interested in pursuing external redesign from Beth, will review the proposal in next month's meeting.
 - **Action Item:** proposal link has expired, Jason will contact Beth to ask for access to proposal and will send out to SC. Discuss at September meeting.

- New Business Items:
 - Process for working group succession and sunseting plans (Hilterbrand)- Request from working group for new draft template and deadline to submit plans. Can share ToR template to groups. By end of December 2026, familiarize WGs with ToR template and develop a schedule to submit updated ToR with succession planning information.
 - **Action Item:** put on agenda at 8/20 ELUNA Leadership Group meeting about ToR options and get feedback regarding timeline. What is a good deadline for when they can submit the new template with succession planning notes?
 - Options:
 - Expiring-use new template-full review
 - Just approved –copy/paste -expedited review
 - More than midpoint – use new template – WG Choice
 - Due dates: by end of year 2026 or 2027 ELUNA conference?
 - IGeLU hotel booking (Hilterbrand)-SC members going to IGeLU do not need to book hotels. Ellen is working with IGeLU contact to book hotel rooms on behalf of SC members. Funding is coming out of support money allocated for IGeLU travel.
 - Discussion of 2027 dues (E. Jones)- SC discusses membership dues price for 2027 to account for rising administrative costs. No membership dues increase for 2027 membership, but SC will work internally to evaluate financial factors and membership models for following year. Striving for financial transparency and understanding of limited library budgets.
 - **Decision:** Not raising dues for 2027 membership. Develop language in renewal invoice regarding membership pricing. In addition to renewal notice, also post externally on website so that more people see the upcoming changes than just people paying invoice.
 - **Action Item:** Over the next few months, Kirsten, Ellen, and Jason will evaluate membership model and other cost factors. Jason will set up meeting. They will serve as internal SC group to address increasing dues and renewal letter language. Kirsten, Ellen, and Jason will report updates at next month's steering committee meeting.
 - Primo WG proposal for ELUNA to host Primo NDE add-ons (Lin)- Primo WG had a conversation with Ex Libris regarding managing community developed add-ons for NDE and wanted Ex Libris to host the add-ons. Ex Libris is unwilling to host community add-ons.

- SC considerations: what will this cost us (operational/ server maintenance/ personnel)? What service structure can we support? Do we want to take the risk? We also have to consider IGeLU.
 - **Action Item:** Add this to Joint IGeLU steering committee meeting on 8/17 to get their feedback. No decision yet from SC to report to Primo WG.
 - Customer Support Advisory Group feedback on self-assisted AI agent testing protocol (Clark)-
 - **Action Item:** SC reviews and make comments/notes directly in document by 8/7 prior to delivery to Ex Libris.
- Ongoing Business Items:
 - Education Updates (Matthews/ Morse)
 - Planning for ELUNA Learns continues.
 - Updated language for hotel block in Minneapolis.
 - 4 confirmed sponsors for ELUNA conference 2027.
 - Finances Updates (E. Jones)
 - Waiting for payment from Ex Libris.
 - Any Working Group / CoP highlights to mention
 - Alma (A. Jones) – last joint ELUNA/IGeLU Alma working group meeting happened in July.
 - Alma-D (McGranahan) - Alma Specto Starter Terms of Reference Update. Alma-D to Specto shift.
 - Analytics CoP (Edwards) - New Feature: AI insights for Analytics Objects - Planned for November release. Hadas would like to invite us to be early testers for AI insights for Analytics Objects. There will be a new section with insights based on the report (only reports, not dashboards or DV workbooks, and only for reports with less than 1,000 rows).
 - Consortia CoP (Hilterbrand) - Accessibility discussion is happening all over – community is hoping that Ruth Starr will agree to build a process and meetings for us to work on this as a Consortia CoP discussion. FLVC provided lessons learned document from their recent Primo NDE implementation.
 - Rapido/RapidILL (Hilterbrand) - CERV process is in pointing, due mid-August. Rapido – finalizing plans for Sept 15 accessibility forum; extensive discussion about “GTI Hashes” and the locate settings in the IZ – attempting to get a ClarEx expert to help with understanding.
 - Rialto (Edwards) – Rialto WG Split - Jason and Ryan met with the Rialto WG on July 8 to discuss the separation of the Rialto group and we

decided to hold off on the separation of the group, until after the IGeLU 2026 Conference.

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- Support (Griffith/Clark)- requesting SC feedback on enhanced self-assistance AI agent testing protocol letter to Ex Libris.