ELUNA Steering Meeting Agenda & Minutes

October 7, 2026 / 3:00 – 5:00pm (EST)

Attending:

Jason Griffith, Kirsten Clark, Ryan Edwards, Lori Hilterbrand, Allen Jones, Ellen Jones, Kun Lin, Dean Lingley, Jennifer Matthews, Tabitha Ochtera, Jamen McGranahan, Sara Margaret Rizzo, Sakuna Saengow

Regrets: Laura Morse

Agenda:

- Welcome and Chair Updates (Griffith)
    - ELUNA 2025-26 Annual Calendar Smartsheet, Active ELUNA Smartsheet and Review
        - Working on Policy document
        - Annual calendar:
            - Form nomination committee- 3 person to review nomination materials submitted, making sure nominees are eligible (active memberships).
                - Committee members: Jamen, Allen, Jason.
            - Send out call for SC nominations by end of November.
            - Reimbursements for IGeLU- submit receipts to Ellen by end of November. Ellen needs a list of expenses and receipts for bigger expenses (email with attachments).
            - Jason, Ellen, Kirsten- Start on tax preparation. Waiting on lawyer for investing through Chase bank and tax preparation update.
            - Missing blog posts added to the annual calendar.
                - October 2026: Primo, Summon, Esploro, Rialto, Documentation AG blog posts
                - November 2026: Accessibility CoP added.
                - December 2026: blog post schedule added.
    - Report from Senior management call 9/28
        - CDI overlap analysis with Primo and Summon ballot. Clarivate stated there's nothing in Primo enhancement vote CDI related. Will talk to Clarivate in Taipei.

        - Josh Wiseman stepping in as interim lead of teaching and learning. Josh will be in Taipei.
        - OnCourse- early adopter release next year, will be looking for early testers. Academic advising and curriculum/ program building tool that connects to LMS.
        - Sky River- 2027 for academic sector.
        - 260 people registered for IGeLU.
    - New Knowledge Platform update
        - Esploro and 360 services will be added in November release.
        - Primo- no firm timeline on addition to new platform. Hopefully by end of year. Plan is to add existing documentation as is- but this is a pain point for Primo WG. Jason will ask about Primo documentation improvement.
        - Rapido- after Primo.
        - Extending deadline for old knowledge portal. Will not be decommissioned in November.
        - Release notes will be added to new platform.
        - Old links- redirects? ExL using AI prompt to convert links and sent prompt to documentation WG. No redirects 1-1, and AI prompt is best support they can offer.
- Previous Business Items:
    - Website redesign update:
        - Jason sent feedback to Beth. Second mockup seems to be preferred.
        - Beth has asked about update frequency of the website. Mainly blog posts, other updates are done as needed.
            - Jason will tell Beth when new blog post is added to site, so Beth can include it in her project.
        - ELUNA 2027 page/ SK scholarship page- if changes are made, does Beth need to be alerted?
            - **Action Item:** Jason will ask Beth if she needs to know of changes.
- New Business Items:
    - Handling of accessibility issues, role of Accessibility CoP and WGs (Lin)
        - Primo WG meeting discussion. NDE related accessibility tickets, and ExL delay in resolving. How is WG supposed to deal with issues?
            - Bring it up with project manager during meeting via agenda items. Have not talked about accessibility during PM meetings yet.
            - Accessibility CoP is not currently holding regular meetings.

- Consortia CoP meet bimonthly and encourage members to bring issues, and discuss during meetings so they can gather documents to report to ExL.
- Can Accessibility CoP set up recurring meetings? Ruth Starr ExL Accessibility PM is responsive and can liaise with Accessibility CoP.
- Is Accessibility CoP leadership informed of ELUNA leadership responsibilities and structure?
- ExL reps have been receiving meeting invites, but were unsure if they should attend. Attended last coordinators call. Coordinators are discussing how to get Accessibility CoP more involved. More effort to get Accessibility CoP in more joint WG/Leadership meetings.
    - WGs should first reach out to Accessibility CoP and CoP would talk to Ruth Starr on behalf of WGs.
- Accessibility CoP is meeting with Ruth Starr week of 10/12.
- **Action Item:** Kun will send email to clarify expectations and ensure that WG liaisons all meet with Accessibility CoP. Encourage recurring meetings for CoP, goal of recruiting members in the future.

- Update on ELUNA conference program tracks (Matthews)
    - Eliminated tags. Simplified structure.
    - Defined areas more to clarify what the categories mean.
    - Will send the tracks out with call for proposals week of 10/12.
    - Discovery Tools & UX section- Does Vega have customers? We should remove it if there are no customers. Included by the program committee because Vega was highlighted by Ex Libris last year.
        - **Action Item:** Jennifer will ask program committee to remove Vega.
    - **Decision:** SC approves of changes, can move forward.
- Membership renewals (E. Jones)
    - Adding section about reviewing product subscriptions upon renewal.
    - Add link to FAQs to the renewal email.
    - Add line about SSO authentication coming soon to ELUNA document repository.
    - **Action Item:** Ellen will make minor edits to renewal email and send out 10/15.
- IGeLU Conference (Griffith)
    - Discussion of preparations for travel to Taiwan for IGeLU.

        - ELUNA Meetings: Saturday, 10/17 first meeting.
        - Conversations with Clarivate at IGeLU- Primo and CDI discussions. Specto enhancement process planning. Conversation about Clarivate rebranding. Will meet with Judith about LibOW CoP after IGeLU because she will not be in attendance.
        - Discussed group goals for ELUNA meetings and projects at IGeLU.
            - Work on ELUNA operations manual and talk about membership models during meeting.
            - Possible other topics:
                - ELUNA document repository SSO
                - Customer Service Advisory Group > CoP
    - Analytics CoP ToR review (Edwards)
        - Reviewed Analytics CoP ToR in OneDrive
        - Also in OneDrive: Analytics CoP ToR
    - Rialto ToR review (Edwards)
        - Reviewed Rialto ToR in OneDrive
        - **Action Item:** Review both ToRs by 10/9 and send issues via email. If no issues, considered approve.
    - Single sign-on results for ELUNA document repository (A. Jones & Lingley)
        - SSO domain field in WildApricot database. Every institution that is an ELUNA member has an SSO domain field that controls allowed log-ins.
        - Few institutions have Microsoft blocking authentication. We can follow up with institutions to get approval added institution by institution. There will still be a way to get in for these institutions, just more set up.
            - Failed flow: “Need admin approval”
        - Pros- we don’t have to distribute a username/password for entire institution anymore and can rely on SSO. This change could also be used for On24 ELUNA Learns platform.
        - Ready for wider testing. Dean would like to launch by 10/23 to not deal with certifications for the beta site.
            - How do we tell users about the changes?
            - How does this affect pending renewals? We don’t want people to lose access during renewal season.
                - Build in a 90-day grace period by tweaking script to account for members during renewal season. Capture “Pending Renewal” as part of the list of authorized users to site.

        - Possibly add message to document repository warning users that membership is about to lapse, and to take action.
    - Majority are able to authenticate. Must inform people how to fix if they can't authenticate, and to consider all institutions pending renewal. How do we create local accounts? We can work on this at IGeLU.
        - Only 32 domains need attention out of 1000's thanks to Dean and Allen!
    - **Action Item:** Dean will draft documentation for end-users, and work with Ryan to troubleshoot log-in further. Draft blog post about it. Ellen will add a line that this is coming to renewal email.
        - Will launch by 10/23.
- Customer Service Advisory Group update (Clark)
    - Typically, advisory group is short-term group. Should this turn into CoP?
    - Turning this into CoP has budgetary concerns (conferences and travel etc.). More groups mean more money.
    - Discuss this at IGeLU with WG members, to get their thoughts as well.
    - SC members feel that there are many advantages to this advisory group being a CoP. Formalizing into a joint CoP means that group has to consider leadership and other structure details.
    - Time to think about how groups evolve (Advisory group > CoP > enhancement process etc.) and financial & labor structures.
    - Responsibility should be shared among many committee members.
    - **Action Item:** Kirsten will report back to advisory group, they are drafting a ToR. Kirsten will bring information back to SC. Talk about this more at IGeLU.

- Ongoing Business Items:
    - Education Updates (Morse)
        - Site visits for 2029 annual meeting
        - 7 Sponsors committed for annual meeting
    - Finances Updates (E. Jones)
        - Starting renewal process.
    - Any Working Group / CoP highlights to mention (see full updates at end of agenda)
        - Lori: Rapido and RapidILL CERV process completed. Top result is 67 points = approved. Developed one enhancement outside of process, 8 total enhancements developed this year.

- Ryan: Rialto- concerns that some enhancements were mislabeled as Alma, which gives them less chances to be approved. Cross product enhancement concerns are an issue and need to be addressed. Rialto has a different enhancement cycle and it can take a long time for them to be up for votes.
    - Should all enhancements be aligned at the same time? Pros and cons to this.
- Allen: Alma is going to use Aha! For Ideas Exchange. Preview coming in January. WG will review in November/December.
- Tabitha: RefWorks changed to EndNote Fusion. Clarivate said it would be seamless for users, not true. Different password requirements than Fusion has and users had to all reset passwords. Support links broke on documentation.

Meeting adjourned at 4:57pm ET.

Working Group and CoP Updates:

- Accessibility CoP (Lin)
- Alma (A. Jones) - talked about logistics for Alma IGeLU and ELUNA enhancement ballot prep (use community basecamp for this). Discussion of how involved WG should be in ideas exchange work.
- Alma-D (McGranahan) -
- Analytics CoP (Edwards) - need to get Analytics CoP ToR approved by SC
- Content (A. Jones) - Content working group is continuing with autoholdings. Sept discussions were about proquest collections, particularly proquest digital collections (merging these (journals) into a single collection and preferring auto-activation over turning on multiple collections). Other Proquest collections are zero-title, so those will continue to be loaded by CZ, PQ is looking at ways of communicating geolocation restrictions for electronic resource collections within Alma/Primo VE. Autoholdings – Carrie volunteered as co-chair for this for 1 more year.
    - Autoholdings: There have also been discussions on Basecamp. Major topics include: 1. The taskforce consensus for EBSCO ebooks autoholding collection is to create a new collection instead of using an existing one; 2. ability to turn off specific titles.
    - Tamar said discussions with Ebsco about autoactivation would be discussed at next product relations meeting.
- Consortia CoP (Hilterbrand) -

    - Accessibility webinar, well attended, will organize another meeting closer to April.
    - NDE and mixpanel plans and a “lessons learned” document supplied from FLVC (which is helpful).
    - Index_5xx authority discussion – must be turned on at NZ and IZs. Testing plans and hope for a report out at a future meeting.
- DEI (A. Jones) -
- Esploro (Rizzo) -
- Leganto (McGranahan) -
- Linked Open Data CoP (Ochtera) - meeting is next Wednesday 10/14
- National, State, and Corporate CoP (Clark) -
- Primo / PrimoVE (Lin) - Accessibility issue discussion
- Rapido/RapidILL (Hilterbrand) - Final enhancements submission totalled 67 points (we had 64) they didn’t bat an eye! Results will be on the webpage soon. We also got one accessibility checkbox given at no points, and one enhancement “accidentally developed” with the OCR process – so that’s a win as well
    - Rapido – Held accessibility webinar in place of our monthly meeting. Well attended. Taking ideas back to Meghann/Mike (PMs)
    - RapidILL – Working on TOR update
- Rialto (Edwards) - need to get Rialto ToR approved by SC
- Rosetta (Rizzo) -
- RUGs (Clark) -
- Summon (Ochtera) - enhancement voting ended 9/24. WG’s enhancement team is working with Ira on getting the requests pointed. Ira is replacing Amy Pemble, who is no longer with Clarivate.
- Support (Griffith/Clark) -