## **Bylaws**

## Article VII: Composition of the Steering Committee, Terms and Duties of Office

- 1. Steering Committee members shall include:
  - 1.1 Nine members elected at large by the member institutions' official representatives.
  - 1.2 Any additional ex-officio members that the Steering Committee may appoint for a specified period and purpose.
- 2. The elected Steering Committee members shall serve for three (3)-year, staggered terms, with three members elected each year,
- 3. No member institution shall have more than one representative on the Steering Committee at any one time
- 4. Steering Committee members are expected to represent all North American users of all of Ex Libris' products, regardless of which product(s) their home institutions use.
- 5. The members of the Steering Committee shall select the following officers. Each officer must be elected to the Steering Committee for the year in which s/he serves as an officer with the exception that the Vice Chair/Chair Elect's term will automatically be extended to include the years required to serve as Chair and Past Chair.
  - 5.1 Chair, who will serve a two-year term. Note that selection of the chair will be required only in the event that the Vice Chair/Chair Elect is unable to serve.
  - 5.2 Vice Chair/Chair-Elect, only present on alternating years and becomes the chair in the following year.
    - 5.3 Past Chair, this position will only be present after the end of the Chair's term.
  - 5.4 Secretary.
  - 5.5 Treasurer.
  - 5.6 Representative to international user groups for Ex Libris' products.
  - 5.7 Other officers that the Steering Committee deems necessary.

6.	The term of office for each of the elected officers/representatives on the Steering Committee shall be one (1) year, with the exception of the Chair who serves for two (2) years.